CHW

GENERAL AUTHORIZATION

AUTHORIZATION FOR USE OR DISCLOSURE OF PROTECTED HEALTH INFORMATION

Completion of this document authorizes the disclosure and/or use of health information about you. Failure to provide all information requested may invalidate this authorization.

USE AND DISCLOSURE OF PROTECTED HEALTH INFORMATION:

Name of Patient:_____ Date of Birth:_____
Other Names:_____ Telephone Number:_____
Medical Record or Account #:_____
(Hospital use only)

I AUTHORIZE:_____
(Facility or other provider)

TO DISCLOSE TO:_____
(Persons/organizations authorized to receive the information)
at the following address:_____
(street, city, state and zip code)
the following information contained in the records specified below (check box and initial applicable lines below):

___Mental health or developmental disability treatment records (excludes "psychotherapy notes")
___Substance abuse treatment records
___HIV test results (This authorizes disclosure of laboratory test results only. **Note that your records may include information concerning your HIV status <u>even</u> if you do not check this box)**

☐ **THE FOLLOWING RECORDS,** specific types of health information, or records for the date(s) of treatment as specified: (Check applicable box / boxes)

☐Billing Records	☐Emergency Room	☐Procedure Reports
☐Consultations Reports	☐History and Physical	☐Progress Notes
☐Discharge Summary	☐Laboratory Tests	☐X-ray Reports

☐ Date(s):_____
☐ Other:_____

☐**ALL RECORDS** regarding my treatment, hospitalization, and outpatient care.
A separate authorization is required for the use or disclosure of psychotherapy notes or research.

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PURPOSE: The purpose and limitations (if any) of the requested use or disclosure is:

☐ At the request of the patient or personal representative; **OR**

☐ Other: _____

EXPIRATION: This authorization will automatically expire one (1) year from the date of execution unless a different end date is specified: _____
(insert date)

MY RIGHTS:

- I may refuse to sign this authorization. My refusal will not affect my ability to obtain treatment or payment or eligibility for benefits.
- I may revoke this authorization at any time, but I must do so in writing and submit it to the following address: CHW Business Office, 1825 S. Grant St., Ste. 900, San Mateo, CA 94402. My revocation will take effect upon receipt, except to the extent that others have acted in Reliance upon this authorization.
- I have a right to receive a copy of this authorization.

Information disclosed pursuant to this authorization could be re-disclosed by the recipient. Such re-disclosure is in some cases not protected by California law and may no longer be protected by federal confidentiality law (HIPAA). If this authorization is for the disclosure of substance abuse information, the recipient may be prohibited from disclosing the information under 42 C.F.R. part 2.

SIGNATURE: _____ **DATE:** _____
(Patient or personal representative)

_____ _____
Print name of personal representative Relationship to patient

Patient/Representative Identification Verified. Initials: _____ Dept: _____

Note: If the **substance abuse treatment** information is protected by federal confidentiality rules (42 C.F.R. part 2) the following prohibition of re-disclosure statements must be provided to the recipient of the information:

The federal rules prohibit the recipient from making any further disclosure of the information unless further disclosure is expressly permitted by the written consent of the person to whom it pertains, or as otherwise permitted by 42 C.F.R. part 2. A general authorization for the release of medical or other information in NOT sufficient for this purpose. The federal rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse patient.