

**Kaiser Northern California Third Party Liability  
Healthcare Recoveries Billing Request Form**

**FAX:** (502) 214-1137  
**MAIL:** Healthcare Recoveries  
P.O. Box 36380  
Louisville, KY 40233-6380

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**REQUESTOR INFORMATION:**

Company/Firm: \_\_\_\_\_ Phone #: ( ) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_ - \_\_\_\_\_  
\_\_\_\_\_

Attorney/Adjuster: \_\_\_\_\_ Request Date: \_\_\_\_\_

**INFORMATION NEEDED TO PROCESS YOUR BILLING REQUEST:**

1) Member Name: \_\_\_\_\_ DOB: \_\_\_\_\_

1) Member Medical Record #: \_\_\_\_\_

2) List of **Kaiser Facilities** where treatment was rendered and **each date of service** (a date range is not acceptable):

\_\_\_\_\_ DOS: \_\_\_\_\_

\_\_\_\_\_ DOS: \_\_\_\_\_

\_\_\_\_\_ DOS: \_\_\_\_\_

Additional dates: \_\_\_\_\_

3) Did the patient have physical therapy? Y/N Ambulance Transport? Y/N

Treatment Outside of Kaiser? Y/N Where? \_\_\_\_\_

4) Date of Injury: \_\_\_\_\_ Accident Location: \_\_\_\_\_

5) Injured Body Parts: \_\_\_\_\_

6) Type of Accident: \_\_\_\_\_

7) Responsible/Third Party: \_\_\_\_\_

8) Third Party Insurance: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

Adjuster Name: \_\_\_\_\_

Claim #: \_\_\_\_\_

10) Accident Details: \_\_\_\_\_  
\_\_\_\_\_

11) Responsible Party Attorney: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_