

Patient's Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Medical Record No: \_\_\_\_\_

**RELEASE OF GENERAL HEALTH RECORDS**

I AUTHORIZE PRESBYTERIAN HEALTHCARE SERVICES ("PRESBYTERIAN") TO USE OR RELEASE (DISCLOSE) THE FOLLOWING HEALTH RECORDS OF THE ABOVE NAMED PATIENT ("PATIENT").

- Dictated Reports     Test Results     Billing Records     All Health Records
- Other (Please specify) \_\_\_\_\_

From (indicate facility): \_\_\_\_\_

For date(s) of service from: to \_\_\_\_\_

To (Name): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zipcode: \_\_\_\_\_ Telephone Number: \_\_\_\_\_ Facsimile (FAX) Number: \_\_\_\_\_

Records released for the following purpose(s):     Pick Up     Mail Out

- At the request of the Individual
- For Marketing (specify campaign): \_\_\_\_\_
  - If checked, Presbyterian will receive direct or indirect payment from a third party as a result of this activity.
- Other (Describe each purpose of the requested use or disclosure) \_\_\_\_\_

**IN ADDITION TO RELEASE OF THE GENERAL HEALTH RECORDS INDICATED ABOVE, BY INITIALING BELOW I ALSO AUTHORIZE THE RELEASE OF HEALTH RECORDS PERTAINING TO THE FOLLOWING CONDITIONS.**

**(Initial ONLY those records to be released):**

- \_\_\_\_\_ Health Records Related to Drug / Alcohol / Substance Abuse
- \_\_\_\_\_ Health Records Related to Sexually Transmitted Diseases
- \_\_\_\_\_ Health Records Related to Human Immune Deficiency Virus (HIV) / Acquired Immune Deficiency Syndrome (AIDS)
- \_\_\_\_\_ Health Records Related to Emotional / Mental Health / Developmental Disabilities / Psychiatric Conditions  
**(Excludes Psychotherapy Notes. This authorization does not authorize release of Psychotherapy Notes. To release Psychotherapy Notes, a separate authorization is required.)**

**EXPIRATION:** I understand that I may cancel this authorization at any time by sending Presbyterian my notice of cancellation in writing. I understand that Presbyterian may have already used or released records according to this authorization prior to receiving my notice of cancellation. I understand that if this authorization is cancelled, an insurer may still have the legal right to contest a claim or the insurance policy. This right only applies if this authorization is requested as a condition of obtaining insurance coverage. **UNLESS CANCELLED, THIS AUTHORIZATION EXPIRES (either Event OR Date is required):**

- In 6 months     When Other Event occurs (specify): \_\_\_\_\_
- OR** on Date: \_\_\_\_\_

**I UNDERSTAND THAT THIS AUTHORIZATION TO RELEASE HEALTH RECORDS IS VOLUNTARY AND THAT I MAY REFUSE TO SIGN THIS AUTHORIZATION. SIGNING THIS AUTHORIZATION IS NOT A CONDITION OF PATIENT RECEIVING TREATMENT OR PAYMENT FOR SERVICES, EXCEPT AS PERMITTED BY LAW. I have read and understand this authorization form including statements that appear on the reverse side of this page. I am the Patient or I am legally authorized as the Patient's representative to execute this authorization and accept these terms.**

\_\_\_\_\_  
Patient or Authorized Representative/Relationship to Patient  
(Relationship to Patient required if signed by Representative)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

\_\_\_\_\_  
Print Name if Other than Patient

